## TOP 10 LIST

for The Indian Hill Historical Society

## What Every Trustee Should Know

## 1. Mission Statement:

Keeping Indian Hill's Past and Present Alive for Tomorrow

- 2. Membership: ~325 members as of 5/2024
- 3. Trustee Responsibilities:
  - Board Meetings are 2<sup>nd</sup> Tuesday of each month, 5:00 p.m., September-June, excluding December
  - Serve on *3 Trustee Committees*
  - Sign-Up to help with *3 Events / Programs* there are 7-9 events from September -June
  - *Fiduciary Responsibility:* Trustees may be held individually responsible for breaches of fiduciary standards.
- 4. Important Dates:
  - Little Red Schoolhouse was built in 1873
  - Buckingham Lodge was built c. 1860
  - *IH Historical Society was founded in November 1973*
- 5. **Publicity**: IHHS sells several books, a puzzle, and notepaper. Articles are written for the IH Bulletin each month, and an e-newsletter is sent quarterly.
- 6. One Perk of being a Trustee: One *free rental* of the Schoolhouse annually
- 7. You Are an Ambassador: Help the Society grow in awareness, membership, and participation.
- 8. Website: <u>http://www.indianhill.org</u>
- 9. Access to the Schoolhouse: There is an exterior lockbox with 3 keys (alarm, door, & kitchen pantry). Call the Administrator for access.
- Office is located in Buckingham Lodge, 8650 Camargo Rd. & is generally staffed M-F, 10am–4pm. Phone: 513-891-1873, email: <u>history@indianhill.org</u> 3 staff: Administrator: Lawre Bonekemper, Historian: Lindsay McLean, Archivist / Librarian: Trish Krehbiel