

Administrator's Report for September 2024

(Lawre Bonekemper)

Finances & Taxes: All bills were paid, and the checking, savings, and credit card accounts were reconciled. The IRS 990 filing and Ohio Charitable Registration filings were submitted.

Historical Item Sales: There were 3 *From Camargo to Indian Hill* books, 1 Schoolhouse puzzle, and 2 Schoolhouse notecards were sold.

Membership: Updated publications and website with the new membership rates. Notified members that their September membership auto-payments will be deleted in light of new rates. They will need to reestablish auto-payments, if desired. Monthly dues letters were mailed.

Rentals: There were 17 rental inquiries, 4 showings, and 5 rentals.

Programs / Activities:

- 150th Anniversary of LRS:
 - Dealt with *many* details for the event.
 - Scanned additional pictures and created documents for display during the program.
 - Helped with setup and tear down for the event.
- Authors Series 2024:
 - Designed and printed small posters for marketing the event.
 - Addressed & mailed 354 invitations on 9/20.

Publicity:

- Started work on the October eNewsletter.
- Prepared the Society's page for the 9/25/24 IH Bulletin.

MISC:

- Reviewed and suggested changes to furniture purchases in renovation plans for Buckingham Lodge. Met with Ann Linck and Building & Ground committee members.
- Sent email blast to members about the Trail Clearing event at the Schoolhouse on 10/12.

Historian's Report

September 2024

Images: *Madeira and Indian Hill Joint Fire District's Centennial* was featured in the August Bulletin and *Camp Jim B and the Boy Scouts* is in the late September edition.

Inquiry: Sheila Murphy of IH Elementary School – asked about the Bicentennial Sculpture as the fourth grade is studying it.

Miscellaneous: (1) Met with B&G Committee members and Ann Linck re Buckingham Lodge renovations, (2) Assisted with the LRS 150th Anniversary Program and later helped with removal of display items from the Schoolhouse, (3) Transcribed oral history of Philip Hinkle, and (4) Continued archiving the *Cincinnati Business Courier* and clipping obituaries and articles from the *Cincinnati Enquirer* and other local publications.

Lindsay McLean