

Administrator's Report for June, July, and August 2024

(Lawre Bonekemper)

Finances & Taxes: All bills were paid, and the checking, savings, and credit card accounts were reconciled. The FY reports and documents were delivered to the accountant for the 990 filing preparation. Paid ½ year sales taxes and completed Bureau of Compensation True-up filing and reports.

Historical Item Sales: There were 3 puzzles sold.

Membership: Monthly dues letters were mailed.

Rentals: There were 37 rental inquiries, 13 showings, and 8 rentals.

Programs / Activities:

- **EOY Trustee Dinner:** attended to the behind-the-scenes details.
- Prepared Trustee binders for new trustees and attended Trustee orientation meeting with them.
- **Grob Farm:** Met with Pam Middendorff to discuss this program and provide materials from the archives. Additionally, went to Grob Farm to take pictures prior to the auction on June 15th. Spent time with William Glenn and Gilbert Elston who were long time friends of Bill Grob.
- **July 4th:** Purchased items for the parade.
- **Annual Mailer:** Worked to finalize many details for the Annual Mailer. Created the mailer and had it printed. Combined the Annual Mailer and 150th Campaign brochure for mailing to all IH residents, sealed it, and affixed the address label. Sent 2,430 pieces via US mail on August 1st. Several Trustees (Rosemary Welsh, Pam Middendorff, Kent Little, and Chip Hunter) helped with the effort.
- **Authors Series 2024:** Designed and printed the Sponsors Brochure & invitation for this event. Met with John Armstrong and Don McGraw to review details of the event. Currently working on small posters for distribution.
- **150th Anniversary of LRS:**
 - Dealt with many details (balloon artist, tent, etc.) for the event.
 - Scanned many pictures and created many documents for display during the program. Met with Barb Hauck several times to review these items.
 - Created a brochure requesting donations in honor of the 150th anniversary and the repairs which are needed, e.g., new roof at the Schoolhouse.
 - Created invitations and yard signs. Mailed invitations on August 13th.

Publicity:

- Continued work on the July eNewsletter.
- Sent July eNewsletter on 7/2/24 to 478 email addresses – 75% opened the email.
- Prepared the Society's page for the IH Bulletin: 6/26/24 and 8/28/24

MISC:

- Met with Bill & Cathleen Charles who stopped by to see Buckingham Lodge and learn about Indian Hill.
- Sent emails to several interested parties about Lockwood Cabin
- Visited Grob's farm prior to the auction and took pictures.

- Amy Thompson from Chicago stopped by to see if we had any info on her grandparents' house at 6600 Drake Rd. Spent time with her on the Hamilton County Auditor website.
- Philip Obermiller inquired about the Arrowhead Inn by the Little Miami River.
- Ann Applegate Katz inquired about her mother's sculpture in the Bird Sanctuary. Shared several documents about it with her.
- John Payne stopped by the office to view IHHS files about his home's architect, Hans Nuetzel.
- Maintenance issues: LRS front door locking mechanism was repaired, the LRS lawn was kept alive by lots of watering; added mulch for the LRS yard lights, the BL & LRS driveway weeds were kept at bay, BL Back door had minor repairs to keep it functional until it can be replaced after the renovation.
- Attended a conference about digitization hosted by Ohio History Connection at the Clinton County Historical Center in Wilmington, OH.
- A horse-drawn hay rake purchased at the Grob farm auction was donated to IHHS and installed with signage in Bonnell Park.
- Spent a lot of time reviewing the furnishings quote from Ann Linck for the BL renovation and making several suggestions / changes to save \$25,000+, had several meetings and phone calls related to this topic.
- Gave a driving tour of Indian Hill for the Seasons Retirement Center.
- Fire inspections and HVAC preventative maintenance were performed at both buildings.
- Switched phone service at BL to Spectrum. Added a mobile phone for the office: 513-473-6955. Please use this number for communicating by text.
- Arthur Hidde inquired about pre-historic cultures and artifacts. I sent him a list of the books which are in the Hauck library pertaining to that subject.

Historian's Report June, July, & August 2024

Images: *The Indian Hill Antiques Fair Remembered* was published in the May edition of the Bulletin. There is no Bulletin in July. *Madeira and Indian Hill Joint Fire District's Centennial* was the feature of the publication in August.

Oral Histories: (1) Chief Steve Oughterson of the MIHJFD regarding the 100-year history of the organization, (2) Mark Sedacca regarding memories of Bill Grob, and (3) Chief Chuck Schlie on his 31 years as an Indian Hill Ranger.

Preservation: Demolition permits were issued for the following: (1) 6165 Miami Rd. (Dunham), (2) 7800 Given Rd. Barn only. (Friesz), (3) 7245 Algonquin Dr. (Ladenburger), (4) 7720 Rock Hill Ln. House and pool. (Meyer), (5) 7720 Ahwenasa Ln. (Oikawa), (6) 5875 Mohican Ln. (Karp), and (7) 9675 Cunningham Rd. Barn only. (Schilderink). Brenda Benzar photographed all these structures for IHHS archival purposes.

Inquiries: (1) Bill & Katheleen Charles from CA visited for local history information. (2) Emily Potter regarding 6005 Given, the Baehr House (real estate query). (3) Kim & Tony Torres from FL visited re her father and aunt, Dr. Arthur and Diana Wells. (4) Catherine White about her father, the late Wray White, former City Manager. (5) Victor Keller from MN about Keller family. (6) John Payne (new resident) about Hans Nuetzel, architect. (7) City Manager Dina Minneci about "North Wind" fountain at the Bird Sanctuary. (8) Debbie Mason and Jan Ring visited about Indian Hill Church history, Pierce Klemnt (former resident), the Carrier Pigeon Bowl, Mrs. Vanderbilt, & Mrs. Chatfield.

Miscellaneous: (1) Attended Program Committee Meeting in June, (2) Met with Rosemary Ballard about the Annual Mailer in July, and (3) Continued archiving the *Cincinnati Business Courier* and clipping obituaries and articles from the *Cincinnati Enquirer* and other local publications.

Lindsay McLean

Trish Krehbiel

Archivist/Librarian's Report 09-2024

- Archived the following since last report:
 - Newsletters added; People Files added
 - Multiple articles, photos, death notices added to house/people/subject files.
 - Continue to organize & digitize the following: People Files, Subject Files, Oral Histories
- CatalogIt
 - Created a Master List of CatalogIt Standard Collection, Category & Locations [The Map Files, Objects, Archive Boxes, Subject Files have all been standardized.]
- Helped with Annual Mailer
- Began cleaning up the Photograph Files in CatalogIt [of which there are 300+ entries]
- Have digitized 40% of the Oral Histories