Special Events at The Little Red Schoolhouse

8100 Given Road, Cincinnati, OH 45243
513-891-1873 ~ history@indianhill.org ~ www.indianhill.org

Frequently Asked Questions

What are the rental rates? (as of 1/2024)

	Mon - Thurs	Friday	Saturday	Sunday
Indian Hill Residents				
IH Historical Society:				
Members	$1,250	$1,700	$2,150	$1,700
Non-Members	$1,300	$1,775	$2,250	$1,775
Non-Profit / Small Group	$650	$750	$850	$725
Non - IH Residents	$1,375	$1,875	$2,375	$1,875

In December, the Schoolhouse is festooned with holiday decorations (tree, wreaths, roping), and there is an additional $100 fee.

Proof of a $1,000,000 liability insurance policy and $500 security deposit are also required. The deposit check would only be cashed if there is damage to the Schoolhouse.

What is included with rental?

There is only one event per day at the Schoolhouse, so you have the entire space (building and yard) available for your needs. There are tables and chairs as follows:

Tables:

4 – 2' x 4' Rectangular
3 – 30" x 8' Rectangle
10 – 30" x 6' Rectangle
1 - Large Buffet Table Size: 34" x 94"
2 – 4' Round
6 – 30" Round High Top
6 – 5' Round

Chairs:

80 Wooden Chairs (indoor only)
80 White Plastic/Metal Folding Chairs

There is a commercial kitchen which may be used, too. It includes: a double refrigerator, a freezer, 2 gas ovens, a gas stove, and a microwave.

How many people can attend?

The interior can hold up to 125 people (80 c if seated at tables) and is about 25' x 50'. The yard can hold up to about 200 people. The parking lot can hold about 60 cars. There are 2 restrooms. (Port-o-Lets should be rented for groups larger than 125.) You may use tents in the yard, too.

Are there required vendors?

Caterers: You may use any caterer at the Schoolhouse.

What about alcohol?

You may bring your own alcohol and bartenders.
You may not have a cash bar without a liquor license from the State of Ohio.

Who does the setup / takedown of tables & chairs?

You are responsible for the setup and takedown of the tables and chairs, as well as taking the garbage out to the bins located by the parking lot. (There is no on-site representative from the Historical Society during your event.) You must leave the Schoolhouse as you found it.

When can you have access to the building?

We guarantee that you can get in by 10:00 am the day of your event. You will need to be out by 2:00 am the next day.

Is there a place to change clothes / get dressed?

Yes, we have a dressing area in the basement with mirrors, hanging racks, tables, chairs, etc.

Can we have a tent, outdoor music, and outdoor lights?

Yes, to all. Tents require Hamilton County and Indian Hill Village permits which the tent rental company should handle. Outdoor music needs to be off by 11:00 pm. On Friday / Saturday and 10:00 pm Sunday – Thursday. *You may not use PrimeTime Party Rentals at the Schoolhouse.*
You may put outdoor lights in the trees / yard.

Is there any audio/visual equipment for slide shows?

Yes, inside the Schoolhouse, there is a drop-down screen and computer plug-ins for running a slide show. There is also a podium, microphone, speakers, Wi-Fi, and Bluetooth available.

Is the building handicapped accessible?

Yes, there is a handicap ramp and accessible restrooms.

Are there any other unique features?

Blackboards line one of the walls and may be used for fun artwork, menus, or for your guests to leave messages for you! The spacious, tree-lined **yard** is wonderful for tents, outdoor games (e.g., corn hole), and enjoying the stars!

How can I learn more, arrange a tour, or reserve a date?

Visit the website: https://www.indianhill.org/schoolhouse-rental/,
call (513-891-1873), or email (history@indianhill.org).

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